

9. Draft Groundwater Sustainability Plan
10. Update on Monitoring Well
11. Consider Approval of Proposed 2022 Meeting Schedule for Executive Committee
 - A. Discussion
 - B. Action Taken
12. Consider Approval of New Advisory Committee Representatives and Alternates
 - A. Discussion
 - B. Action Taken
13. Future Discussion Items
14. Adjournment to Next Meeting – Advisory Committee Meeting (To Be Determined)
(Next Executive Committee Meeting: Monday, January 3, 2022 at 3:30 p.m.)

Spadra Basin GSA – Staff Report



TO: Executive Committee
FROM: Staff
DATE: November 16, 2021
SUBJECT: Request the Executive Committee Appoint Ms. Sherry Shaw as Administrative Officer

Action/Discussion **Fiscal Impact** **Resolution** **Information Only**

In accordance with Spadra GSA’s Bylaws and Memorandum of Agreement, staff is recommending the Executive Committee appoint Ms. Sherry Shaw as the Administrative Office, replacing Mr. Brian Teuber.

**SPADRA BASIN GROUNDWATER SUSTAINABILITY AGENCY
EXECUTIVE COMMITTEE MEETING
Tuesday, September 7, 2021 – 3:30 P.M.**

CONFERENCE CALL

MINUTES

PRESENT:

Jerry Tang, President
John Nolte, Vice President
Theresa Lee, Alternate

STAFF PRESENT:

Brian Teuber, Administrative Officer
Jim Ciampa, Legal Counsel
Sherry Shaw

ABSENT:

Victor Preciado, Alternate

OTHERS IN ATTENDANCE

Lauren Augino
Bob Bowcock
Josh Byerrum
Donna DiLaura
Erik Hitchman
Matt Litchfield
Damian Martinez
Jody Roberto
Monica Sanchez
Dave Warren

President Tang called the meeting to order at 3:31 p.m.

ITEM 3: PUBLIC COMMENT

No comments were offered. (Item 3)

ITEM 4: CONSIDER APPROVAL OF MINUTES FOR MEETING HELD SEPTEMBER 7, 2021

- ◆ The Executive Committee was asked to approve the minutes for the Executive Committee meeting held on July 6, 2021.

Upon consideration thereof, it was moved by Mr. Tang, seconded by Mr. Nolte and unanimously carried (2-0), by the roll call vote noted below to approve the minutes of the July 6, 2021 Executive Committee meeting. (Item 4)

*Ayes: Tang and Nolte
Noes: None
Absent: None
Abstain: None*

ITEM 5: CONSIDER APPROVAL OF FINAL TECHNICAL MEMORANDUM 5: SUSTAINABILITY OF BASIN OPTIMIZATION SCENARIOS, PART 1

- ◆ The Executive Committee was asked to approve final Technical Memorandum 5: Sustainability of Basin Optimization Scenarios, Part 1.

Upon consideration thereof, it was moved by Mr. Tang, seconded by Mr. Nolte and unanimously carried (2-0), by the roll call vote noted below to approve final Technical Memorandum 5: Sustainability of Basin Optimization Scenarios, Part 1. (Item 5)

*Ayes: Tang and Nolte
Noes: None
Absent: None
Abstain: None*

ITEM 6: CONSIDER APPROVAL OF REVISED 2021 MEETING SCHEDULE FOR EXECUTIVE COMMITTEE

- ◆ The Executive Committee was asked to approve the revised 2021 meeting schedule, changing the November meeting from November 1, 2021 to November 16, 2021.

Upon consideration thereof, it was moved by Mr. Tang, seconded by Mr. Nolte and unanimously carried (2-0), by the roll call vote noted below to approve the revised meeting schedule as presented. (Item 6)

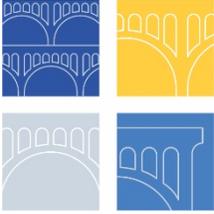
*Ayes: Tang and Nolte
Noes: None
Absent: None
Abstain: None*

ITEM 7: REVIEW OF FUTURE DISCUSSION ITEMS

- ◆ None to report. (Item 7)

ITEM 8: ADJOURNMENT – 3:40 P.M.

Upon consideration thereof, by consensus, it was moved by Mr. Tang, seconded by Mr. Nolte and unanimously carried (2-0), to adjourn to the next meeting on November 16, 2021. Mr. Teuber noted that the meeting location is pending at this time. (Item 8)



MEMORANDUM

To: Spadra Basin Groundwater Sustainability Agency
From: James Ciampa
Re: Implementation of AB 361
Date: November 16, 2021

As you have likely heard, on September 16, Governor Newsom signed into law AB 361, which suspended the Brown Act’s existing teleconferencing requirements for so long as a state-declared state of emergency exists in California. This memorandum summarizes the requirements under AB 361 and we have prepared forms of resolutions for the initial and subsequent findings that must be adopted every 30 days under AB 361 in order to continue to utilize the relaxed teleconferencing requirements for board meetings (including committee meetings) subject to the Brown Act. Those resolutions follow this memo.

Late in the legislative process, an urgency measure was added to AB 361 so that it would take effect immediately. However, that urgency measure also created some conflict as between the Governor’s existing Executive Order, which remains in effect until September 30, and AB 361, which took effect on September 16. In order to address that conflict, Governor Newsom issued another Executive Order on September 20, Executive Order N-15-21, which suspended the provisions of AB 361 through September 30, 2021. Thus, at this time, the Governor’s Executive Order remains in effect through the end of the month and AB 361 takes effect on October 1. As a summary:

For meetings through September 30 - Comply with Executive Order

For meetings October 1 and after - Comply with AB 361

PROVISIONS OF AB 361

Similar to Governor Newsom’s Executive Order N-25-20, which initially allowed for the eased teleconferencing requirements, AB 361 amended the Brown Act to relax its teleconferencing requirements. Before we get into the substance of AB 361, there are two

important points to remember: (1) AB 361 applies only to a state-declared state of emergency and not to a locally-declared emergency; and (2) AB 361 will only remain in effect until January 1, 2024, unless the State Legislature takes action to extend it or make it permanent. Following is a summary of AB 361's pertinent provisions.

1. Posting of Agendas. The Brown Act currently requires that a local agency post agendas at all teleconference locations. Thus, if a director is calling in from a hotel room in Las Vegas, the director would need to post the agenda on his or her hotel room door. AB 361 removes the requirement that agendas must be posted at all teleconference locations. Therefore, under AB 361, the director can call from his or her Las Vegas hotel room without having to post the agenda on the hotel room door.

AB 361 does not change the general agenda posting requirements under the Brown Act. Thus, agencies should continue to post their agendas at least 72 hours before a regular board meeting and 24 hours before a special board meeting, and those postings should occur in the usual locations, including on the agency's website.

2. Location of Teleconferencing Participants. The Brown Act currently requires a local agency that uses teleconferencing, to identify each teleconference location in the notice and agenda of the meeting or proceeding, and each teleconference location must be accessible to the public. Under this requirement, if a director was calling into a meeting from the Las Vegas hotel room, the director would need to allow members of the public into his or her hotel room for the meeting. Also, the Brown Act currently requires that at least a quorum of the members of a legislative body must participate in the meeting (even if by teleconference) from locations within the agency's boundaries.

AB 361 excuses compliance with those requirements and agendas for meetings held in accordance with AB 361 are not required to identify each teleconference location and each location does not need to be accessible to the public (but see Item 3, below). In addition, there is no requirement under AB 361 that at least a quorum of the board members must be located within the agency's boundaries.

3. Public Access and Comments. As stated above, local agencies are not required to make each teleconference location accessible to the public. However, the board meetings must remain open to the public and the agenda must include the manner by which members of the public may access the meeting remotely to offer public comment, including by a call-in option or an internet-based service option, such as meeting invite web address or call-in phone number, with passcode. Members of the public must be allowed to access the meeting and to address the legislative body directly, either during a general public comment period or before any individual actions are taken. Also, AB 361 clarifies that an agency may not require members of the public to submit their comments in advance of a meeting.

Public comments, either written or made by remote connection, must be accepted until the point at which the public comment period is formally closed. Any registration or sign-up period for public comments can only be closed when the public comment period is formally closed. Where public comments are accepted in a public comment period for each agenda item, the agency must allow a reasonable amount of time during each agenda item to allow the public the opportunity to provide comments, including time for members of the public to register or otherwise be recognized for the purpose of providing public comment.

4. Registration Issue. The Brown Act has long prohibited the use of mandatory registration or “sign-ups” to attend public meetings or to provide public comment. Based on that prohibition, the Brown Act would present a significant problem for meetings that use a teleconference platform that requires participants to register for an account, even when it is not the local agency establishing that requirement. AB 361 solves that problem by allowing local agencies to use platforms which, incidental to their use and deployment, require users to register for an account with that platform, so long as the platform is not under the control of the local agency. Thus, an agency can use a platform that requires a registration to participate without violating the Brown Act.

5. Technological Disruption of Meeting. AB 361 addresses what must occur in the event a technical difficulty interrupts a board meeting. Under AB 361, if a public comment line unexpectedly disconnects, a meeting agenda was sent out with the incorrect web link or dial-in information, the local agency’s internet connection is interrupted, or other similar circumstances occur, the agency must stop the ongoing meeting and try to resolve the issue before continuing with the meeting agenda. If the meeting disruption cannot be resolved, the agency should not take any further action on agenda items and should end the meeting. Failure to do so risks having any actions that were taken during the period of disruption set aside in a legal action

6. Required Findings. AB 361 allows for teleconferencing under its provisions to occur in three scenarios:

(A) The local agency is holding a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing; or

(B) The local agency is holding a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; or

(C) The local agency is holding a meeting during a proclaimed state of emergency and has determined, by majority vote, that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

AB 361 provides that if a state of emergency remains active, or state or local officials have imposed or recommended measures to promote social distancing, in order to continue to teleconference without complying with the Brown Act's existing teleconferencing requirements, the agency's board of directors must, no later than 30 days after teleconferencing for the first time under AB 361, and every 30 days thereafter, making the following findings by at least majority vote:

1. The legislative body has reconsidered the circumstances of the state of emergency; and
2. Any of the following circumstances exist: (a) the state of emergency continues to directly impact the ability of the members to meet safely in person; or (b) state or local officials continue to impose or recommend measures to promote social distancing.

We have prepared forms of resolution for the initial resolution that would be adopted within 30 days after the first meeting to take place under AB 361, and then the subsequent resolution that would be adopted approximately every 30 days after that.

We will continue to update the Group with developments on these issues as they arise.

RESOLUTION NO. 2021-11-04

**A RESOLUTION OF THE EXECUTIVE COMMITTEE OF THE SPADRA BASIN
GROUNDWATER SUSTAINABILITY AGENCY PROCLAIMING A STATE OF EMERGENCY
PERSISTS, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY
GOVERNOR GAVIN NEWSOM, AND AUTHORIZING REMOTE TELECONFERENCE
MEETINGS OF THE EXECUTIVE COMMITTEE FOR THE PERIOD NOVEMBER 16, 2021
TO JANUARY 3, 2021 PURSUANT TO BROWN ACT PROVISIONS.**

WHEREAS, the Spadra Basin Groundwater Sustainability Agency (the “GSA”) is committed to preserving and nurturing public access and participation in meetings of its Executive Committee; and

WHEREAS, all meetings of the GSA’s Executive Committee and its standing committees are open and public, as required by the Ralph M. Brown Act (California Government Code Sections 54950 – 54963), so that any member of the public may attend, participate, and watch those bodies conduct their business; and

WHEREAS, the Brown Act, in Government Code Section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code Section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition for application of Section 54953(e) is that a state of emergency is declared by the Governor pursuant to Government Code Section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code Section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District’s boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the GSA, specifically, COVID-19, and its Delta variant, which remain highly contagious and, therefore, a threat to the health, safety and well-being of the GSA’s employees, directors, vendors, contractors, customers and residents; and

WHEREAS, orders from the Los Angeles County Department of Public Health and regulations from the State of California impose limitations on gatherings and provide guidance on best practices with respect to actions to reduce the spread of COVID-19; and

WHEREAS, the GSA’s Executive Committee does hereby find that a state of emergency exists within the GSA’s service area as a result of the continuing presence of COVID-19 and resulting local, state and federal orders and guidance, which has caused, and will continue to cause, conditions of peril to the safety of persons within the GSA that are likely to be beyond the control of services, personnel, equipment, and facilities of the GSA, and the Executive Committee desires to affirm a local emergency exists and ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency, the Executive Committee does hereby find that the GSA’s Executive Committee and all standing committees shall conduct their meetings without

compliance with paragraph (3) of subdivision (b) of Government Code Section 54953, as authorized by subdivision (e) of Section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of Section 54953; and

WHEREAS, the GSA will continue to provide proper notice to the public regarding all GSA Executive Committee and standing committee meetings, in accordance with Government Code Section 54953(e)(2)(A) and shall provide notice to the public of how they may access any such meeting via call-in number and/or internet link.

NOW, THEREFORE, THE EXECUTIVE COMMITTEE OF THE SPADRA BASIN GROUNDWATER SUSTAINABILITY AGENCY DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation Regarding Local Emergency. The Executive Committee hereby considers the conditions of the state of emergency in the GSA and proclaims that a local emergency now exists throughout the GSA, and that conducting GSA Executive Committee and standing committee meetings virtually will minimize the possible spread COVID-19 and any variant thereof.

Section 3. Ratification of Governor's Proclamation of a State of Emergency. The Executive Committee hereby ratifies the Governor of the State of California's Proclamation of State of Emergency regarding COVID-19, dated March 4, 2020.

Section 4. Remote Teleconference Meetings. The GSA's Administrative Officer, or his or her delegee, and the Executive Committee and standing committees of the GSA are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) the expiration of thirty (30) days from the date this Resolution was adopted, as set forth below, or (ii) such time as the Executive Committee adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the Executive Committee and standing committees of the GSA may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Executive Committee of the Spadra Basin Groundwater Sustainability Agency this 16th day of November, 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Spadra Basin GSA – Staff Report



TO: Executive Committee
FROM: Administrative Officer
DATE: November 16, 2021
SUBJECT: Approval of Proposed Revisions to Spadra Basin GSA Bylaws and Adoption of Resolution No. 2021-11-05

Action/Discussion Fiscal Impact Resolution Information Only

Recommendation

That the Executive Committee approve the proposed revisions to a portion of Section 2 of the Spadra Basin GSA Bylaws as noted, and adopt Resolution No. 2021-11-05 formalizing those revisions.

Background

Section 2 of the Spadra Basin GSA Bylaws calls for an Election of Officers at the first regular meeting of each calendar year. We are proposing to revise that to read “On or before the first Monday in March” to better line up with when the City of Pomona appoints its representatives to the Executive Committee.

Attachments:

Resolution No. 2021-11-05

Legal Counsel Memorandum – Committee Responsibilities

RESOLUTION NO. 11-2021-5

**RESOLUTION OF THE EXECUTIVE COMMITTEE OF THE
SPADRA BASIN GROUNDWATER SUSTAINABILITY AGENCY
AMENDING SECTION 2 OF AGENCY'S BYLAWS**

WHEREAS, Section 9 of the Bylaws of the Spadra Basin Groundwater Sustainability Agency ("Agency") provides that the Agency's Executive Committee may, by unanimous vote, amend the Agency's Bylaws; and

WHEREAS, the Agency's Executive Committee desires to amend a portion of Section 2 of the Agency's Bylaws, as provided below, in order to conform to the appointment process undertaken by Agency member, the City of Pomona, in appointing members to the Executive Committee,

NOW, THEREFORE BE IT RESOLVED, that the first paragraph of Section 2 of the Agency's Bylaws shall be amended to read as follows, with the newly added provisions underlined and deleted provisions stricken:

"2. Executive Committee Officers. ~~At the first regular meeting in a calendar~~ On or before the first Monday in March of each year, the Executive Committee shall elect one of its members President and he or she shall preside at the meetings of the Executive Committee during that calendar year. The Executive Committee also shall annually elect one of its members Vice President who shall preside at meetings and events in the absence of the President."

ADOPTED, SIGNED and APPROVED, at a Regular Meeting of the Board of Directors of the Agency this 16th day of November, 2021.

SPADRA BASIN GROUNDWATER SUSTAINABILITY
AGENCY

Jerry Tang, President

ATTEST:

Sherry Shaw, Secretary

STATE OF CALIFORNIA)
)
COUNTY OF LOS ANGELES) ss.

I, SHERRY SHAW, Secretary of the Spadra Basin Groundwater Sustainability Agency, hereby certify that the foregoing Resolution No. 11-2021-5 was duly adopted by the Board of Directors of said Agency at a Regular Meeting thereof held on November 16, 2021, and that it was so adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

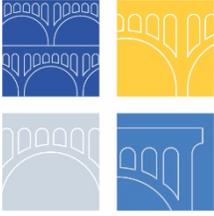
Sherry Shaw, Secretary of the Spadra Basin
Groundwater Sustainability Agency

STATE OF CALIFORNIA)
)
COUNTY OF LOS ANGELES) ss.

I, SHERRY SHAW, Secretary of the Spadra Basin Groundwater Sustainability Agency do hereby certify that the above and foregoing is a true and correct copy of Resolution No. 11-2021-5 of said Board, and that the same has not been amended or repealed.

Dated: _____, 2021

Sherry Shaw, Secretary



MEMORANDUM

To: Spadra Basin Groundwater Sustainability Agency
Executive Committee and Advisory Committee

From: James Ciampa

Re: Summary of Executive Committee Member and Advisory Committee
Member Roles and Duties

Date: November 16, 2021

As we were recently working on an amendment to the Agency's Bylaws, we were requested by staff to review the respective duties of the Agency's Executive Committee members and Advisory Committee members. The Agency's founding document, the Memorandum of Agreement (the "MOA"), and the Advisory Committee Charter are the operative documents in setting forth those duties and related roles of the functions of those two bodies.

In short, the Executive Committee serves as the governing body of the Agency and is ultimately responsible for its governance and operations. The Advisory Committee is exactly that – a committee formed to provide advice and input to the Executive Committee with respect to the Agency's operations, particularly in connection with the preparation of the Groundwater Sustainability Plan (the "GSP"). Below is a more specific list of the respective duties and functions for the two committees.

EXECUTIVE COMMITTEE:

- Select Administrative Officer
- Establish GSA's policies and procedures
- Direct the Implementation Team and consultants in developing the GSP
- Provide information, guidance, and advice to the Implementation Team regarding the GSP, on (a) developing the GSP to meet statutory goals and objectives; (b) implement actions undertaken pursuant to the MOA and resolve any related issues; (c) develop a

stakeholder participation plan that involves the public and area stakeholders in developing and implementing the GSP, including creation of the Advisory Committee

- Develop a plan that describes the anticipated tasks to be performed under the MOA and a schedule for performing those tasks
- Approve payment of bills and invoices
- Establish and approve the Agency's budget and the cost-share as between the members

ADVISORY COMMITTEE:

- Review and provide feedback on memoranda prepared in connection with the development of the GSP
- Provide input to staff and the Executive Committee regarding issues to be addressed in the GSP and the eventual actions to implement the GSP
- Provide input on the Agency's operations, policies, practices and procedures
- Annually review the Committee's charter, and make appropriate recommendations to staff and the Agency's Executive Committee for applicable revisions

Spadra Basin GSA – Staff Report



TO: Executive Committee
FROM: Administrative Officer
DATE: November 16, 2021
SUBJECT: Technical Memorandum No. 5 – Part 2: *Sustainability of Basin Optimization Scenarios*

Action/Discussion Fiscal Impact Resolution Information Only

Recommendation

That Spadra Basin Executive approve Final Technical Memorandum 5 Part 2: *Sustainability of Basin Optimization Scenarios*.

Background

The Spadra Basin GSA contracted West Yost to help prepare the GSP. WEI's scope of work is to prepare five technical memorandums in sequence. Each technical memorandum constitutes an interim milestone in the development of the final GSP for the Spadra Basin. The five technical memorandums include:

- Technical Memorandum 1 (TM 1) – Conceptual Model of the Spadra Basin (Completed)
- Technical Memorandum 2 (TM 2) – Construction and Calibration of the Spadra Basin Groundwater Model (Completed)
- Technical Memorandum 3 (TM 3) – Sustainable Management Criteria for the Spadra Basin (Completed)
- Technical Memorandum 4 (TM 4) – Sustainability of Future Baseline Conditions (Completed)
- **Technical Memorandum 5 (TM 5 Part 1, Part 2) – Sustainability of Basin Optimization Scenarios**

On September 15, 2021 a draft of "TM 5 - Part 2: Sustainability of Basin Optimization Scenarios" was presented and discussed at the Spadra Basin GSA Advisory Committee meeting. A draft of TM 5 Part 2 was made available on the Spadra Website and an email was sent to all interested stakeholders inviting them to review the draft and to provide any comments. A final draft was reviewed at the November 10, 2021 Advisory Committee meeting, with the Committee recommending that TM 5 Part 2 be presented to the Spadra Basin Executive Committee for approval.

Spadra Basin GSA – Staff Report



TO: Committee Members, Stakeholders, Staff and Interested Parties
FROM: Staff
DATE: November 16, 2021
SUBJECT: Proposed Bi-monthly 2022 Meeting Schedules for Advisory and Executive Committees

Action/Discussion Fiscal Impact Resolution Information Only

The following is a list of proposed meeting dates for Calendar Year 2022. All meetings will be held online via WebEx, unless otherwise noted on the agendas.

Advisory Committee Meetings – 3:00 p.m.

Monday, February 7, 2022
Monday, April 4, 2022
Monday, June 6, 2022
Monday, August 1, 2022
Monday, October 3, 2022
Monday, December 5, 2022

Executive Committee Meetings – 3:30 p.m. *

Monday, January 3, 2022
Monday, March 7, 2022
Monday, May 2, 2022
Tuesday, July 5, 2022 (Independence Day observed on July 4)
Tuesday, September 6, 2022 (Labor Day is observed on September 5)
Monday, November 7, 2022

*Action requested is for Executive Committee schedule only.

Spadra Basin GSA – Staff Report



TO: Executive Committee
FROM: Administrative Officer
DATE: November 16, 2021
SUBJECT: Approval of New Advisory Committee Representatives and Alternates

Action/Discussion Fiscal Impact Resolution Information Only

Recommendation

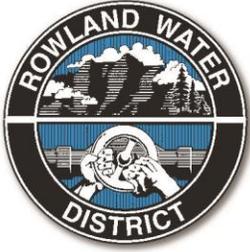
That the Executive Committee Approve the appointments of the new Advisory Committee Members as listed below.

Background

Due to staffing changes at Rowland Water District and Three Valleys Municipal Water District, both agencies have requested changes to their agency's representation on the Advisory Committee.

Agency/Stakeholder	Representative	Alternate(s)
Cal Poly Pomona	Richard Hansen	George Lwin and/or Javier Arrequin
Rowland Water District	Dusty Moisio	Tom Coleman
Three Valleys MWD	Carlos Goytia	Silvia Lee
Forest Lawn	Bob Bowcock	Kevin Sage

Attachments:
Letters from Rowland Water District and Three Valleys MWD



Board of Directors

ANTHONY J. LIMA
President

SZU PEI LU-YANG
Vice President

JOHN E. BELLAH

ROBERT W. LEWIS

VANESSA HSU

Spadra Basin GSA Executive Committee
271 S. Brea Canyon Rd.
Walnut, CA 91789

Committee President,

It has been my pleasure serving as the Vice Chair of the Spadra Basin Advisory Committee for the past two years. With my upcoming retirement this December, the District would like to amend its members of the Advisory Committee.

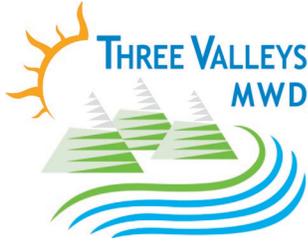
We would like to change our representation from Dave Warren, Representative, and Tom Coleman, Alternate, to Dusty Moasio, Representative, and Tom Coleman, Alternate

I hope this meets with the Committee's approval.

Yours Truly,

A handwritten signature in blue ink, appearing to read "Dave Warren", is written over a horizontal line.

DAVE WARREN



BOARD OF DIRECTORS

Brian Bowcock
David D. De Jesus
Carlos Goytia
Bob Kuhn
Jody Roberto
Danielle Soto
Mike Ti

GENERAL MANAGER/CHIEF ENGINEER
Matthew H. Litchfield, P.E.

November 4, 2021

Ms. Donna DiLaura
Spadra Basin GSA
271 S. Brea Canyon Road
Walnut, CA 91789

Dear Ms. DiLaura,

Please be advised that Chief Water Resources Officer Sylvie Lee is the Alternate Representative to the Spadra Basin Groundwater Sustainability Agency Advisory Committee. Ms. Lee's official start date at TVMWD is November 29, 2021. Her email address is slee@tvmwd.com.

If you have any questions, please contact me at (909) 621-5568 or by email at mlitchfield@tvmwd.com.

Sincerely,

A handwritten signature in blue ink, appearing to be "ML", is written above the typed name.

Matthew H. Litchfield, P.E.
General Manager/Chief Engineer