



**EXECUTIVE COMMITTEE MEETING AGENDA
MONDAY, JULY 6, 2026 AT 3:30 P.M.**

**City of Pomona Water Resources Department
752 W. Commercial Street, Pomona, CA 91768**

<https://us06web.zoom.us/j/87379801143?pwd=R9ZWJnATq4smDeU7TcrE8aMqlb5SAK.1>

Meeting ID: 873 7980 1143 Passcode: 135492

(Computer and Telephone Audio Accessible)

Any member of the public wishing to make any comments to the Committee may do so by accessing the above-referenced link where they may select the option to join via webcam or teleconference. The meeting Chair will acknowledge such individual(s) at the appropriate time in the meeting prior to making his or her comment.

1. Call to Order and Pledge of Allegiance
2. Roll Call

Party	Representative	Alternate	Alternate
City of Pomona	Debra Martin	Victor Preciado	Chris Diggs
Walnut Valley Water District	Jerry Tang	Theresa Lee	

3. Public Comment – The presiding officer of the Executive Committee may impose reasonable limitations on public comments to ensure an orderly and timely meeting.
4. [Consider Approval of Minutes for Meeting held May 19, 2026](#)
 - A. Discussion
 - B. Action Taken
5. [Appointment of Commission Staff](#)
 - A. Discussion
 - B. Action Taken
6. [Consideration of Resolution No. 2026-07-06 Designation Authorized Signers for the Spadra Basin GSA Bank Account](#)
 - A. Discussion
 - B. Action Taken
7. [Biennial Review of Conflict of Interest Code](#)
 - A. Discussion
 - B. Action Taken
8. Future Discussion Items
9. Adjournment to Next Meeting –
Next scheduled Executive Committee Meeting to be held Tuesday, September 8, 2026, at 3:30p.m.

**SPADRA BASIN GROUNDWATER SUSTAINABILITY AGENCY
EXECUTIVE COMMITTEE MEETING
TUESDAY, MAY 19, 2025 – 3:30 P.M.**

**City of Pomona, Water Resources Department
752 W. Commercial Street, Pomona, CA 91768
and Teams Conference Call**

MINUTES

PRESENT:

Chris Diggs, Alternate
Jerry Tang, President
Theresa Lee, Alternate

ABSENT:

Debra Martin
Victor Preciado, Vice President

STAFF PRESENT:

Sherry Shaw, Administrative Officer
Jim Ciampa, Legal Counsel
James Ning, Treasurer
Monique Fitchett, Administrative Assistant
Jared Macias, Walnut Valley Water District
Nicole Horton, City of Pomona
Bertha Perez, Walnut Valley Water District

OTHERS IN ATTENDANCE:

Lauren Augino
Bob Bowcock
Jose Gonzales
Carlos Goytia
John Mendoza
Justin Nakano
Jody Roberto
Veva Weamer
Jennifer Wong

Executive Committee President Tang called the meeting to order at 3:32 p.m.

ITEM 3: PUBLIC COMMENT

No comments. (Item 3)

ITEM 4: REVIEW OF SPADRA BASIN 2025 ANNUAL REPORT

- ◆ The Executive Committee received an informational presentation on the Annual Report from Ms. Veva Weamer of West Yost. (Item 4)

ITEM 5: APPROVAL OF REVISED AND RESUBMITTED GROUNDWATER SUSTAINABILITY PLAN

- ◆ Ms. Veva Weamer, of West Yost, reviewed the revisions to the Spadra Basin GSP and the response letter to DWR.

Upon consideration thereof, it was moved by Mr. Tang, seconded by Mr. Diggs and unanimously carried (2-0), to ratify and approve the revised and resubmitted Groundwater Sustainability Plan. (Item 5)

ITEM 6: CONSIDER APPROVAL OF MINUTES FOR EXECUTIVE COMMITTEE MEETING HELD MARCH 2, 2026

- ♦ Executive Committee was asked to review and approve the minutes for the Executive Committee meeting held on March 2, 2026.

Upon consideration thereof, it was moved by Mr. Tang, seconded by Mr. Diggs and unanimously carried (2-0), to approve the minutes of the Executive Committee meeting held March 2, 2026. (Item 6)

ITEM 7: APPROVAL OF FISCAL YEAR BUDGET 2026-2027

- Upon a presentation by Treasurer James Ning, the Executive Committee was asked to approve the Fiscal Year 2026–2027 Budget.

Upon consideration thereof, it was moved by Mr. Tang, seconded by Mr. Diggs and unanimously carried (2-0), to adopt the Fiscal Year 2026-2027 Budget as presented. (Item 7)

ITEM 8: FUTURE DISCUSSION ITEMS

- ♦ None. (Item 8)

ITEM 9: ADJOURNMENT – 4:04 p.m.

With no further discussion, the meeting was adjourned to the next Executive Committee meeting to be held July 6, 2026. (Item 9)

Spadra Basin GSA – Staff Report



TO: Executive Committee
FROM: Administrative Officer
DATE: July 6, 2026
SUBJECT: Appointment of Commission Staff

☒ Action/Discussion ☐ Fiscal Impact ☐ Resolution ☐ Information Only

Recommendation

To appoint Bertha Perez (Walnut Valley Water District) as Administrative Officer, and Jialuan (James) Ning, as Treasurer.

Background

Due to Staff changes at Walnut Valley Water District the Commission is required to designate by majority vote the Agency's Administrative Officer and Treasurer.

4. Appointment of Administrative Officer, Treasurer and Implementation Team. The Executive Committee shall by majority vote designate the Agency's Administrative Officer and Treasurer, to carry out the respective duties specified in Sections 5 and 6, below. The Administrative Officer and Treasurer shall serve at the pleasure of the Executive Committee, until such time as the designated officer resigns, is replaced by the Executive Committee or is otherwise not able to continue to serve in his or her position.

Spadra Basin GSA – Staff Report



TO: Executive Committee
FROM: Administrative Officer
DATE: July 6, 2026
SUBJECT: Consideration of Resolution No. 2026-07-06 Designating Authorized Signers for the Spadra Basin GSA Bank Account

☒ Action/Discussion ☐ Fiscal Impact ☒ Resolution ☐ Information Only

Recommendation

That the Executive Committee consider adoption of Resolution No. 2026-07-06 designating check signers for the Spadra Basin Groundwater Sustainability Agency's East West Bank account.

Background

The Spadra Basin Groundwater Sustainability Agency (Spadra Basin GSA) currently maintains a checking account with East West bank to pay the expenses of the GSA. Due to staff changes at the Walnut Valley Water District and in the interest of ensuring all checks are approved and signed by at least one designee of each agency, it is recommended that the Executive Committee approve Resolution No. 2026-07-06, which designates the following positions and current incumbents as signers on behalf of the Spadra Basin GSA.

<u>East West Bank Account:</u> Checking	
Bertha Perez	Administrative Officer
Jialuan Ning	Treasurer
Chris Diggs	Team Member
Jared Macias	Team Member

RESOLUTION NO. 2026-07-06

**RESOLUTION OF THE EXECUTIVE COMMITTEE
OF SPADRA BASIN GROUNDWATER
SUSTAINABILITY AGENCY
AUTHORIZING CHECK SIGNERS FOR
EAST WEST BANK ACCOUNT**

WHEREAS, Spadra Basin Groundwater Sustainability Agency (“Spadra Basin GSA”) maintains a variety of accounts at East West Bank to pay the expenses of the District;

WHEREAS, the Spadra Basin GSA’s Executive Committee hereby designates and authorizes those positions listed below as designated signees on behalf of the Spadra Basin GSA;

<u>East West Bank Account:</u> Checking	
Bertha Perez	Administrative Officer
Jared J. Macias	Team Member
Jialuan Ning	Treasurer
Chris Diggs	Team Member

NOW, THEREFORE, BE IT RESOLVED that the Spadra Basin GSA’s Executive Committee hereby establishes that the Spadra Basin GSA shall require a minimum of two authorized signatures for all disbursements, including one designee from each agency.

BE IT FURTHER RESOLVED, that the foregoing designees or their successors in office shall be authorized as signees on behalf of the Spadra Basin GSA.

PASSED AND ADOPTED at a regular meeting of the Executive Committee of the Spadra Basin GSA, held July 6, 2026.

AYES:
NOES:
ABSENT:
ABSTAIN:

ATTEST:

President

Administrative Officer

2026 BIENNIAL REVIEW CERTIFICATION FORM

Submit now or no later than October 1, 2026

Name of Agency: _____

Name of Agency Head: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Agency Code Officer: _____ Office Phone No.: _____

E-Mail Address: _____

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (check one box):

1. AN AMENDMENT IS REQUIRED (Check all that apply. You have 90 days to submit your changes):

Include new positions

- ☐ Revise disclosure categories
- ☐ Revise the titles of existing positions
- ☐ Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- ☐ Other (describe) _____

2. NO AMENDMENT IS REQUIRED.

(If your code has not been amended in more than five years, amendments may be necessary.)

Verification (to be completed EVEN if no amendment is required)

This agency's conflict of interest code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure categories assigned to those positions accurately require the disclosure of all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions. The code includes all other provisions required by Government Code Section 87302.

Signature of Agency Head or Designee

Date

All agencies must complete and return this notice even if no amendment is required, and regardless of how recently your code was approved or amended. Please submit this notice electronically no later than October 1, 2026 to COICODES-Desk@bos.lacounty.gov

PLEASE DO NOT RETURN THIS FORM TO THE FPPC

Conflict of Interest Code
of the

SPADRA BASIN GROUNDWATER SUSTAINABILITY AGENCY

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, is hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by its Executive Committee Members and Alternates, as appropriate, and its Administrative Officer, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

Conflict of Interest Code
of the

SPADRA BASIN GROUNDWATER SUSTAINABILITY AGENCY

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans, and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

Conflict of Interest Code
of the

SPADRA BASIN GROUNDWATER SUSTAINABILITY AGENCY

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Executive Committee Member/Alternate	1, 2, 3
Administrative Officer	1, 2, 3
Implementation Team Member	1, 2, 3
Legal Counsel	1, 2, 3
Treasurer	4
Consultants/New Positions *	

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Executive Committee or their designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Committee or their designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

Individuals who perform under contract the identical duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

EFFECTIVE DATE: 12-19-2018